ATTENDEES – Brian Nath, Dave Dillon, Donna Hajj, Jennifer Fujimoto, Julie Kahler, Katrina VanderWoude, Kerry Kilber Rebman, Laura Murphey, Linda Jensen, Michael Copenhaver, Nicole Jones, Sandra Ramos, Sang Bai, Scott Thayer, Sue Rearic & Wayne Branker

New and Relevant Issues to Be Discussed

1. Workday – Sue Rearic reported that a communication and training plan is being developed, there will soon be emails and training sessions, and that groups from each college will be testing teams.

2. Colleague

    a. WebAdvisor – Student Major(s) – Brian Nath reported that Eric Lane emailed a mock-up of majors, and that a meeting will be set up for the week of February 29th to talk about specifics. Dave Dillon reported that it was suggested by counseling to put the major on student's unofficial transcripts, and Eric Lane is doing some research on this.

    b. Assignment Letter and customizing Colleague entry screen – Brian Nath reported that they are continuing to meet with Instruction Operations.

3. Math Pathways (Cuyamaca changes) – Brian Nath reported that next week, the assessment office will not access any students, and the changes will be put in and tested, then will go live with accuplacer.

    a. Implementing Accuplacer changes end of Feb

    b. Other Curriculum changes pathways, acceleration?

4. Blackboard Pay – Payment to Students, Design of card – Linda Jensen reported that a skype meeting happened this morning about design of the card, the first steps. This meeting will happen every Thursday morning for the next 12 weeks.

5. Nelnet – new Enterprise version – after WorkDay – Oct/Nov – Katrina VanderWoude asked if this new version has flexibility as to what can be done with it, Brian Nath was unsure.

6. IS HelpDesk – additional help – Brian Nath reported that a substitute will be hired soon.

7. Student Success

    a. SEVIS – Training done, next steps – Timeline – Brian Nath reported that Emily Smith is here this week to provide training on this, then a timeline will be established.

    b. DARS

        i. Scheduling training / configuration – scheduled April 11-15, 18,19 – Brian Nath reported there will be sync-up meeting regarding the list of issues the end of March/beginning of April. Then after the training, the following week will be to resolve issues.

        ii. Student Authentication in progress – Brian Nath reported that they will be scheduling resources next week to get this in a test environment, once it works it will be shown, then a discussion of going live will happen.

8. Student Services Technology Manager (SSSP) – Brian Nath reported this is the new job title for the Business Analyst for both colleges.

9. Foundation/Aux – Scholarship application software – Brian Nath reported that a first meeting with John Valencia will happen next week to discuss who should be involved and how to move forward.

10. Email – Archiving – Brian Nath reported that you can archive in the cloud, and that IS is looking at how best to roll this out and make it live.

    Microsoft Help / Training materials - http://www.gcccd.edu/is/software-training/microsoft-training.html

11. Wireless enhancements – Both colleges reported this is working fine. Brian Nath commented that he knows IS needs to make the coverage better.
    Wireless help - http://www.gcccd.edu/online/wireless-network/default.html

12. New Internet/Cenic Router – Grossmont installed, Cuyamaca next
13. Roll out Office 2013 – next push starting in March – Brian Nath reported that a re-do of the roll out will need to be done, the old version wasn't getting pushed out.
14. Other
Student Email – Brian Nath reported that IS can keep the student email accounts around longer, but asked when does IS delete them then if not at the end of each term.

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Memory Upgrades - Still upgrading at Grossmont and Cuyamaca
2. Document Imaging
    a. Upgrade needed – PO done.   Need to schedule upgrade with Vendor – deferring..after Workday
3. Network Infrastructure
    a. new routers and core switches ordered

Ongoing Projects

1. Curriculum Approval – will discuss status at DCEC – RFP depending on costs
2. SSSP data nightly integration from Cynosure and SARS directly – working with Vendors
3. DART – Need to fix a problem with reporting of GE categories
4. Course Descriptions showing in WebAdvisor – reviewed in DCEC
5. Transcript Requests – IS reaching out to vendor - Form Fusion/Layout and formatting w Credentials
6. WEB UI – roll out - ongoing
7. EMA – Enrollment Management Analysis report – being tested – next steps
8. HelpDesk Software – RemedyForce – Spring/Summer implementation
9. Securing Customer Information / Security – Plan Draft – Steve Abat
10. Workday - Material on the Intranet – check it out! (http://intranet.gcccd.edu/workday/meetings.html)
11. OpenCCCApply
    a. International – still waiting – latest estimate is June 2-16
    b. Supplemental (Student Success Committee)

Meetings for 2016

1. 3/17
2. 4/21
3. 5/19
4. 6/16